

Equipment

Audio & Video Items

AV Presentation Cart/Table (<i>Screen/Power Not Included</i>)	Complimentary
House Sound Connection (<i>Audio Device Not Included</i>)	\$50.00 ea.
Cables for Projectors (<i>HDMI, VGA, Mac Adapters</i>)	\$10.00 ea.
Dedicated In Room AV Tech (<i>Minimum of 4 hours</i>)	Discuss with your planner
50" Smart 4K UHD Mobile TV	\$125.00
Easel Only	1 Complimentary/\$15 ea.
Extension Cord/Power Strip/Tape Down	\$10.00 per set
External Computer Speakers	\$25.00 per set
Flip Chart w/Easel & Markers	\$45.00 per pad
Internet Access Hardwired	\$50.00 up to 1 connection
Internet Access WIFI	Complimentary
Laptop Computer (<i>Windows Based</i>)	\$100.00 ea.
Laser Pointer/Slide Advancement Remote	\$20.00 ea.
Microphone – Handheld/Standing Wireless	\$50.00 ea.
Microphone – Lavalier/Lapel/Headset Wireless	\$100.00 ea.
Microphone – Table Top Wireless	\$50.00 ea.
PA/Sound System with 2 Speakers (<i>Shoreline Room</i>)	\$200.00 ea.
Speaker/Conference Phone	\$75.00 ea.
Teleconference/Videoconferencing Capabilities Discuss with your planner	Starting cost \$400.00
White Board Easel with Markers & Eraser	\$15.00 ea.

Room Setup and Service Items

Arch (<i>Wedding Ceremonies</i>)	\$100.00
Cake Service – Tier 1 (<i>up to 25 guests</i>)	\$25.00
Cake Service – Tier 2 (<i>50-100 guests</i>)	\$50.00
Cake Service – Tier 3 (<i>100+ guests</i>)	\$100.00
Cake Table (<i>Includes cake knife, serving utensil, plates, napkins, & forks</i>)	Complimentary
Centerpiece Mirrors & Basic Centerpieces	Complimentary
Chair Covers	\$5.00 each
Coat Rack	Complimentary
Dance Floor (<i>Gorge or Columbia Rooms Only</i>)	\$200.00
DJ Table	Complimentary
Exhibitor/Vendor Table w/ access to power (<i>Draped</i>)	\$70.00 ea.
Exhibitor/Vendor Table w/o access to power (<i>Draped</i>)	\$50.00 ea.
Flag (<i>Oregon, Washington, American</i>)	Complimentary
Gift/Guestbook/Registration/Resource Table	Complimentary
Head Table	Complimentary
High Boy/Cocktail Table	Complimentary
Lamps (<i>Standing or Clip-On</i>)	\$10.00 ea.
Podium (<i>Standing or Tabletop</i>) & Table at Podium (<i>2ft x 2ft</i>)	Complimentary
Risers (<i>8ft x 6ft sections</i>)	\$50.00
Votive Candles & Candle Holders	Complimentary

**Lighting arrangements, custom linens & table decorations are available.
Please ask your Event Coordinator for more details.**



RIVERSIDE
BANQUETS & CATERING

LCD Projection Packages

Prices are per day per space. Inventory is subject to availability.

Silver Package - \$50 day

Includes the Following:

AV Table (2ft x 2ft)

Extension Cord with Power strip

Projection Screen

HMDI, VGA, Lightning or Thunderbolt Mac Adapters

Gold Package - \$200 day

Includes the Following:

AV Table (2ft x 2ft)

Extension Cord with Power Strip

Projection Screen

HMDI, VGA, Lightning or Thunderbolt Mac Adapters

3,000 Lumens LCD Projector

**Add A/V Technician at Additional cost. Please Discuss this Option
with Your Event Coordinator**

Trillium Room Package

Includes the Following:

5,000 Lumens LCD Projector with Wireless Projecting Capabilities

and Audio \$300.00

Add

85" Wall Mounted LCD TV's

\$100.00 each

Online Streaming Camera

\$400.00

Gorge Room Package

Includes the Following:

9,000 Lumens LCD Projector with Wireless Projecting Capabilities

and Audio \$400.00

Add

Online Streaming Camera

\$400.00



AV Specs for Conference Center

Audio

Microphones

Gorge

The Gorge room is equipped with two wireless handheld microphone systems and one wireless lapel microphone system.

Trillium

The Trillium room is equipped with two wireless handheld microphone systems, and one wireless lapel microphone system.

Speakers

Gorge

The Gorge room is equipped with four Peavy PVX-12 speakers. Two speakers in the front and two in the back of the room provide a surround sound style system.

Trillium

The Trillium room is equipped with fourteen Episode ECS-800-IC-6 Commercial Series 70-Volt In-Ceiling Speakers, providing the space with full sound from front to back.

Atrium

The Atrium is equipped with four pendant speakers providing ambiance through our house Pandora account, or wirelessly through your own device or smartphone.

Music

The Conference Center is equipped with an audio system that is linked to our house Pandora account, or you can connect wirelessly through your own audio device or smartphone.

Visual

Projectors

Gorge

The Gorge room is equipped with a single Epson 9,000 lumens WUXGA 3LCD Laser Projector with 4K Enhancement. The projector is run through a standard wall jack, our in-house rack computer, or wirelessly via Airplay, Chromecast, etc.

Trillium

The Trillium room is equipped with an Epson Powerlite 4770W 5,000 lumens WXGA 3LCD projector. The projector is run through a standard wall jack, our in-house rack computer, or wirelessly via Airplay, Chromecast, etc.

Projection Screens

Gorge

The Gorge room is equipped with a 9'X16' projection screen.

Trillium

The Trillium room is equipped with an 8'X14' projection screen.

TV Screens

The Trillium room will be equipped with three 85" Sony Motionflow 4K HDR Smart HDTV's on the North Wall. The TV's can either mirror what is presented on the screen, allowing those further from the screen the ability to see more clearly, or they can be used in lieu of the projection screen.

Streaming Cameras

Both the Gorge room and Trillium room are equipped with a fully adjustable Atlona HDVS camera, giving you the ability to stream your conference on any platform (Zoom, Skype, Facebook Live etc).



AV Specs for Conference Center

Physical

Pin Boards

The Gorge room is equipped with two self-healing pin boards, one 4'X16' on the North wall, and one 4' X16' on the South wall. The Trillium room is equipped with four self-healing pin boards, one 4'X24' on the West Wall (front of the room), one 4'X21' on the East wall, and two on the South wall, one is 4'X16' the other is 4'X10'

Trillium Dividing Wall

The Trillium room can be split into two separate spaces with a soundproof dividing wall.

The **West end of the Trillium room** is the smaller of the two spaces at 630 square feet and is equipped with a projection screen with mounted projector, and one 85" wall mounted TV.

The **East end of the Trillium room** is the bigger of the two spaces at 1260 square feet and is equipped with a projection screen with mounted projector, two 85" TV's, and a full audio system.

Lighting

Stage Lights

The Gorge room is equipped with a set of 6 SALIOT stage lights. These lights are fully customizable and can be adjusted remotely by staff.

Stage Light Scenes

The SALIOT stage light system can be pre-set with light scenes. A light scene gives you the ability to pre-set the lights to perform a multitude of functions and initiate that function with the push of a button by staff.

Main Lights

The Conference Center is equipped with fully customizable LED lighting in each space. This system allows us to adjust the lighting remotely to fit whatever need you have for your conference or meal function.

Pendant Lights and Copper Centerpiece

The Gorge room features four pendant lights in each corner of the room, as well as a copper centerpiece light fixture. The Atrium similarly features four pendant lights.

Streaming Cameras

Both the Gorge room and Trillium room are equipped with a fully adjustable Atlona HDVS camera, giving you the ability to stream your conference on any platform (Zoom, Skype, Facebook Live etc).

Wireless Capability

The Conference Center provides 2 X 100Mbps connections setup to load balance from two different providers. They do limit each connection to a max of 20Mbps per user. Typically, a VPN or installed firewalls from guest computers can cause delays. If there are any, we do have a laptop on site that can be rented in case there are issues.

